

Our Lady of Compassion

Catholic Primary School

“compassion and achievement for all”

Charging Policy



CHARGING POLICY

No charge will be made for education which is provided within the normal school time. However, where classes are involved in educational day visits, a voluntary contribution is requested from parents but no child will be excluded from any such visit if their parents have not made any contribution.

In the case of a residential visit made in school time, children will be asked for the cost of their stay at the Centre.

METROPOLITAN BOROUGH OF SEFTON EDUCATION COMMITTEE

CHARGING FOR SCHOOL ACTIVITIES: AUTHORITY POLICY

General

1. Education provided by any maintained school for its registered pupils shall be free of charge if it takes place during school hours except that a charge may be made of individual tuition in playing any musical instrument unless it forms part of the syllabus for a prescribed public examination or is provided as part of the National Curriculum.

NB The 1993 Act allowed charging for pupils in groups of no more than four (Para 280).

Materials

2. Neither the pupil nor this parents shall be required to pay for, or to supply, any materials, books, instruments, or other equipment for use in connection with education provision during school hours, except that schools may charge for, or require the supply of, ingredients and materials for practical subjects such as D&T, if parents have indicated in advance a wish to own the finished product.

Examination Fees

3. No charges will be made for entry fees for prescribed public examinations for which registered pupils are being prepared at a school. This includes resitting such an examination.
4. Charges will be made in the following circumstances. The list is not necessarily exhaustive and will be subject to further review:
 - ❖ Entry fee for any examination for which the pupil has not been prepared by the school.
 - ❖ Where the preparation provided by the school enables a pupil to enter two or more examinations, the pupil shall be charged the entry fee(s) for any examinations, in excess of one. Where fees vary the pupil shall be charged for the higher fees.

- ❖ If a pupil, with his parents' agreement, enters for a public examination which is not on the prescribed list, a charge shall be made for the entry fee.
- ❖ If a pupil fails, without good reason, to complete the examination requirements for any public examination for which any entry fee has been paid by the Authority, the fee shall be recovered from the parent.

Educational Day Visits Taking Place Wholly, or Mainly, in School Hours

5. No charge will be made to parents, whether for education or transport. The school will be responsible for financing the visit whether from parental voluntary contributions, capitation or such other funds as may be available to it.

Educational Residential Visits

6. If such a visit is mainly **in school time**, only the board and lodging element may be a charge on parents. If mainly **outside school time** other elements, including travel, materials and non-teaching staff costs, may also be charged on parents.
7. If such a visit or residential course is a part of the syllabus for a prescribed public examination, parents may only be charged for board and lodging.
8. In all such cases, board and lodging costs will be remitted in the case of parents who are in receipt of income support or family credit.

Music Tuition

9. Instrumental tuition during school time will be provided free of charge except any individual tuition which is not required or a public examination or the National Curriculum.

Voluntary Contributions

10. The Authority accepts that voluntary contributions may be sought from parents. Such contributions must, however, be purely voluntary. The terms of the request must make it clear:
 - ❖ That there is no obligation to contribute and
 - ❖ That registered pupils at a school will not be treated differently according to whether or not their parents have made any contribution in response to the request